

CAT 1 Tablet Report Content Checklist

(Extended Version)

Background information should include brief info on:

- Person's current diagnosis, ability, and skills
- Expressive and receptive language
- Social communication
- Current communication strategies
- Literacy level
- Hearing
- Vision
- Fine motor skills
- Gross motor skills
- Sensory needs
- Attention
- Fatigue levels
- Behavioural needs and supports (if appropriate)
- Education/work setting and supports
- Home setting and supports
- Other communication environments
- Ethnicity, language, and cultural considerations (if appropriate)
- Other services involved (if appropriate)

Identified needs should include:

- Tasks section of SETT framework
- What person is to achieve with funded equipment
- How needs are not being met

Equipment options should include:

- Table of features and possible options
- Options that are cohesive and relevant to features
- Rationale for each feature
- Consideration at least two apps/AAC systems

Assessment outcomes should include:

- Table of goals and if they were achieved
- Specifics of vocabulary files (if applicable)
- Provide outcome for each possible option trialled/considered
- Elaborate if option was successful, unsuccessful, or partially successful
 - Partially successful may occur when a person can use a system, but it does not meet all their needs e.g. a coreboard not having enough vocabulary
- Include options that were considered but not trialled
 - E.g. presented to the team but declined to trial
- Explicit examples of outcome at home and school/work

Recommendations and rationale should include:

- List of equipment and accessories applying for
- Specific communication app
 - E.g. TouchChat vs TouchChat with WordPower
- Tablet or device size
- Specific case
 - Include if case has strap or colour
- Premium voice (if not included in app)
- Bluetooth speaker (if necessary)
- Screen protectors (if necessary)
- Low tech back up (if necessary)
- Check that quote matches recommendation
- Rationale for funding of equipment

Training plan should include:

- Specific goals and outcomes
- How many sessions needed
- Roles and responsibilities
- Explicit mention that home/work place/community setting is included in training (provide rationale elsewhere if not possible)